

Richard Partain

409 9th Avenue SE ♦ Cullman, Alabama 35055 ♦ 256-709-3700 ♦ Email: rpartain@hiwaay.net

HIGHLIGHTS OF QUALIFICATIONS

- Accomplished web and graphic artist supporting multiple public and private clients.
- IT Specialist, with a varied and in-depth knowledge of multiple user network/platforms, and hardware/software applications.
- Comprehensive skills in the areas of: media writing, grant writing, public relations, music, photography, video editing, and art.
- Strong leadership skills in management roles, with a “roll up my sleeves” attitude.
- Prior work in law enforcement with a unique understanding of security issues and needs.
- A very high degree of discernment and ability in transforming multimedia ideas into visual realities.

EXPERIENCE

IT Specialist/Webmaster Cullman County Economic Development, Cullman, AL

November 1999 to Present

- Built and maintained eight government websites plus web pages for local municipalities
- Authored public relations, news and feature articles for the web
- Created marketing materials such as brochures, maps, flyers, posters, advertisements, and various publications
- Handled PC troubleshooting and repair, network troubleshooting, purchase and installation of software and hardware upgrades and peripherals
- Administered the county's Lucent/Avaya Definity G3 PBX, and acted as communications liaison for the county
- Authored numerous successful grants and acted as copy editor for office: reviewing, revising, and rewriting grants
- Performed many other tasks such as public speaking, group/individual/event photography, and public relations

Deputy Sheriff Cullman County Sheriff's Office, Cullman, AL

December 1998 to November 1999

- Worked as deputy assigned to Cullman County Correctional Facility. Responsibilities included arrests, booking, writing reports, jail management, prisoner transport and others.
- Graduate of Northeast Alabama Police Academy's Jail Administration program.

Reporter/Editor/Photographer Bryan Publications, Cullman and Gardendale, AL

Jan. 1996 – Aug. 1997: The Cullman Times/North Jefferson News; March 1998 – Dec. 1998: The Cullman Times

- Worked as a reporter, photographer and columnist at a daily newspaper, The Cullman Times, and as editor/layout designer/writer for The North Jefferson News.
- Acted as Managing Editor at North Jefferson News, directing daily operations and managing advertising and office staff.

Public Relations Representative/Journalist Wallace State College, Hanceville, AL

January 1998 – March 1998

- Duties included producing The Statesman, a quarterly newspaper/class schedule, and various other advertisements and press releases. Handled all the reporting, photography, editing and layout for the publication.

Public Relations Representative/Staff Writer/Contributing Editor University of Montevallo, Montevallo, AL

August 1997 – November 1997

- While in graduate school, acted as a staff writer for the U. of M. Public Relations Dept., authoring press releases, creating media/press kits and working on the alumni publication "Montevallo Today".

Web & Graphic Design (Freelance) Studio J7, Various Locations

Freelance Graphic Artist: 1988-Present; Web/Graphic Design: 1998-Present

- Operated as a freelance web and graphic designer through my own company, Studio J7. Designed logos, posters, flyers, websites, signs, marketing materials, album covers, t-shirts and many other projects for clients.

Richard Partain

409 9th Avenue SE ♦ Cullman, Alabama 35055 ♦ 256-709-3700 ♦ Email: rpartain@hiwaay.net

EDUCATION & TRAINING

- 1994 –1995 University of Montevallo, Montevallo, AL**
- BA in English, Magna Cum Laude (Sociology Minor)
 - Dean’s List, President’s List
 - Sigma Tau Delta English Honorary Society
 - 1995 American Communications Excellence Award (public speaking)
- 1991 - 1994 Birmingham-Southern College, Birmingham, AL**
- Guy E. Snavelly Honors Scholarship
 - Honors Program
 - Leadership Development Forum
- 1998-Present New Horizons, Art=Visual, Skillpath, NEAPA, and Others**
- Over 260 continuing education credit hours in design-related areas including multiple levels of Adobe Photoshop, Dreamweaver, Flash, PageMaker, MS PowerPoint, FrontPage, Illustrator, Premiere Pro and many others. Numerous courses, workshops and classes on brochure design, grant writing, computer networking, computer troubleshooting and many areas related to law enforcement and security.

CIVIC & COMMUNITY INVOLVEMENT

- Served on the Cullman Area Chamber of Commerce Tourism Committee and the Chamber's Marketing Task Force from 2005 to present. Elected Vice-Chair of Tourism in 2010.
- Graduate of the Chamber's 2006 Adult Leadership Class
- Board member of Cullman Area Workforce Solutions (CAWS), 2007-2008
- Head of the CAWS PR/Marketing Focus Group in 2007-2008: authored marketing materials; created the group's website; wrote and produced a quarterly “jobs insert” published in The Cullman Times; and spoke on the CAWS mission to numerous groups. Also a member of the Students Focus Group.
- Heavily involved in the award-winning Cullman County Farm-City Committee’s efforts for the last four years, designing posters, flyers, programs, advertisements and other artwork as well as producing presentations. Scripted, produced, and narrated a DVD for the annual Farm-City Banquet in 2007.

ONLINE PORTFOLIO

An online portfolio of my work can be viewed at <http://www.studioj7.com/design>.